UNIVERSIDADE LUSÍADA
LISBOA

Course Unit Program
ELECTIVE I - FORENSIC PRACTICES

Academic Year 2025/2026

1. Organic Unit

Faculty of Law

2. Course

LAW

3. Cycle

1st

4. Course Unit

ELECTIVE I - FORENSIC PRACTICES (023B5)

5. Scientific Area

6. Curricular Year

4th

7. Type of Curricular Unit / Semester

1st Semester

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8. Class type and workload (work time)

Theoretical classes:	30,00
Practical classes:	
Theoretical-Practical Classes	
Tutorial Guidance:	20,00

9. ECTS Credits

6,00

10. Scientific Area Coordinator

11. Regent

Dr. SERGIO DA CONCEIÇÃO PIRES BRAS

12. Assistants

Dr. JOSE CARLOS GARCIA DOS SANTOS

13. Teaching Language

Portuguese

14. General Objectives

This course unit aims to provide students with a practical consolidation of the knowledge acquired in Civil Procedure and Labour Procedure, developing key skills for legal practice, namely the drafting of procedural documents, the critical analysis of judicial rulings, and the definition of appropriate procedural strategies for different types of litigation.

15. Specific Objectives

Apply theoretical knowledge of civil and labour procedure to practical case resolution.
Draft petitions, statements of defence, replies, appeals and other procedural documents accurately.
Understand and interpret judicial decisions at various stages of proceedings.
Practise legal reasoning and client relationship management.
Identify the specific features of labour procedure.

16. Skills to be acquired

Technical command of the structure and language of procedural documents.
Ability to plan procedural strategy and manage litigation effectively.
Capacity for critical analysis of judicial acts.
Skill in articulating legal norms, case law and procedural practice.
Knowledge of electronic procedural systems (CITIUS).

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17. Teaching Methodology

The course unit combines theoretical lectures with tutorials of an eminently practical nature. The theoretical sessions aim to provide a systematic explanation of the procedural stages from a practical perspective, together with their legal basis. The tutorials focus on the resolution of practical cases, the drafting of procedural documents, the simulation of procedural acts, and the analysis of real court orders and judgments.

18. Course Unit Program

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I
Introduction
1. Commencement of legal practice and client relationship
1.1. Legal consultation and duties of the legal representative
1.2. Attempts at extrajudicial resolution
1.3. Procedural strategy and management of the client relationship

II
Civil Procedure
2. Statement of claim
2.1. Heading
2.2. Narrative
2.3. Claim
2.4. Annexes
2.5. Request for evidence
2.6. Mandatory references concerning the legal representative
3. Defence (Statement of defence)
3.1. Time limits
3.2. Essential requirements
3.3. Counterclaim
4. Reply
4.1. Admissibility
4.2. Time limits
5. Preliminary phase and preliminary hearing
5.1. Preliminary order (preliminary assessment)
5.2. Preliminary hearing
5.3. Sanction order
5.4. Consolidation order
6. Final hearing
7. Judgment
8. Appeals
8.1. Mode of submission
8.2. Time limits

III
Labour Procedure
9. Specific features of ordinary labour proceedings
9.1. Preliminary order
9.2. Conciliation hearing (or initial hearing of the parties)
9.3. Defence
9.4. Presentation of evidence
9.5. Response to the defence and subsequent pleadings
9.6. Preliminary hearing

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9.7. Final hearing
10. Disciplinary proceedings
10.1. Inquiry
10.2. Statement of misconduct (notice of charges)
10.3. Response to the notice of charges
10.4. Investigation
10.5. Final decision
11. Judicial challenge to the lawfulness of dismissal
11.1. Initiation of proceedings
11.2. Hearing of the parties
11.3. Pleading on the grounds for dismissal
11.4. Defence
11.5. Procedural acts following the pleadings
12. Special proceedings
12.1. Collective dismissal

19. Assessment Methods

Continuous assessment is based on two practical tests (involving the drafting of procedural documents or the resolution of practical cases) and active participation in class.

20. Didactic Resources

PowerPoint (flowcharts ? procedural documents)
Moodle
Online databases (case law / jurisprudence)

21. Sustainability Objectives

General
Ensure equal access to quality education.
Substantially increase the number of young people and adults with relevant qualifications.
Guarantee equal opportunities in higher education.
Promote the gradual digitalisation of the teaching and learning process.
Specific
Promote the Rule of Law.
Contribute to responsible decision-making.

22. Keywords

Case
Claim
Court
Procedural documents
Procedural acts
Trial lawyer
Judge
Judges and public pr

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23. Main Bibliography

Author(s):	António Júlio Cunha		
Title:	Direito Processual Civil Declarativo		
Edition:	2ª	Year:	2015
Local:	Lisboa		
Publisher:	Quid Juris		

Author(s):	Prática Processual Civil		
Title:	Edgar Valles		
Edition:	14ª	Year:	2025
Local:	Coimbra		
Publisher:	Almedina		

Author(s):			
Title:			
Edition:		Year:	
Local:			
Publisher:			

24. Complementary Bibliography

Author(s):			
Title:			
Edition:		Year:	
Local:			
Publisher:			

Author(s):			
Title:			
Edition:		Year:	
Local:			
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Ficha técnica MIP / MIP Datasheet	
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Autor / Author	Dr. SERGIO DA CONCEIÇÃO PIRES BRAS
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